
WORKFORCE RECRUITMENT PROGRAM FOR COLLEGE STUDENTS WITH DISABILITIES

Co-Sponsored by the Office of Disability Employment Policy, U.S. Department of Labor
and the U.S. Department of Defense

200 Constitution Avenue, NW, Room S-1313, Washington, DC 20210

Dear Potential Recruiter,

Thank you for your interest in being a recruiter for the Workforce Recruitment Program for College Students with Disabilities (WRP). The WRP is a joint recruitment effort on the part of federal agencies that are interested in hiring college students with disabilities for summer and/or permanent jobs in a wide variety of fields. Once a year, trained recruiters from participating agencies conduct personal interviews with interested students on college and university campuses nationwide. Student information is compiled in a database that is then used by federal and private sector employers to identify and hire students.

Currently, we are preparing to hold our training sessions for people who would like to be WRP recruiters. The requirements to become a WRP recruiter are listed below. Above all, it involves a real commitment of time and agency support, as well as good writing skills and organizational abilities. To be a WRP recruiter, you must:

- be at a grade level equivalent to at least a GS-09 or above and have been a federal employee for at least two years;
- have the permission of your agency and your supervisor (supervisory signature is required in advance of the training);
- take the mandatory one-day training course (training dates in October 2009: October 19, 21, 27, OR 29);
- be available to take one long distance recruiting trip of 3-5 colleges in a week somewhere in the U.S. (specific trip destinations cannot be guaranteed in advance) sometime between January 18, 2010 and February 10, 2010;
- have your agency pay your travel expenses for your trip;
- set aside sufficient time after your recruiting trip to enter the data on the students interviewed, understanding that it takes about 30 minutes to enter each student file completely, and
- complete and submit the student data and application materials by the date and time agreed upon.

If you are interested in being a recruiter, please fill out the Recruiter Registration form online at <https://wrp.gov/registerrecruiter>. The deadline is September 18, 2009. Please send any questions to wrp@dol.gov.