



## EXECUTIVE COMMITTEE REPORT

### Sheraton Oklahoma City Oklahoma City, Oklahoma October 24 - 25, 2008

**TO:** FEW Executive Committee

**FROM:** Michelle A. Crockett  
Chair, Federal Women Program (FWP) Task Force

**Members of the Task Force:** Sue Webster, Bernice Waller, Rhonda Trent, Wanda Killingsworth, Cecelia Davis, Janet Kopenhaver, Carolyn Malone, Rhonda Ward, Denise Elbert, Patt Franc, Donna Knight

#### **Actions:**

- Conference calls were held on September 9, 2008 and October 7, 2008 to discuss the terms of the Resolution of Program Direction Federal Women's Program and to develop tasks to address the requested actions of the resolution. The following issues were addressed;

***Resolution Issue #1. Determine the status of the Federal Women's Program in all major departments and agencies through whatever means is necessary.***

**Action:** Review Regulations, Executive Orders, and Management Directives relative to the Federal Women's Program. Management Directive 715 requires Federal Agencies to report on the following, "Does the EEO Director have the authority and funding to ensure implementation of agency EEO action plans to improve EEO program efficiency and/or eliminate identified barriers to the realization of equality of opportunity"? Are statutory/regulatory EEO related Special Emphasis Program sufficiently staffed? Federal Women's Program – 5 U.S.C. 7201; 38 U.S.C. 4214; Title 5 CFR, Subpart B, 720.204? Based on this information the Task Force agreed that I should contact the EEOC and 1) request a meeting with the EEOC Chair, Naomi Earp to discuss with her our resolution and request her assistance to provide FEW with the Federal Agency submission of MD 715—specifically, the section of the report that addresses the Federal Women's Program. If we are able to get this information it will provide us with the point-of-contact for each Federal Agency, the status of their Federal Women's Program and if their FWP isn't functioning as it should what they are doing to address the problem.

This meeting with Ms. Earp has been scheduled for November 12, 2008, Sue Webster, Bernice Waller and Michelle Crockett will be attending.

***Resolution Issue #2. Construct and maintain a current contact list of the Federal Women's Program Managers (FWPM) in these major departments and agencies, both in Washington, D.C. and throughout federal installations in the U.S. and abroad.***

**Action:** The Task Force has agreed that we should request this list from the EEOC Chair at our meeting with her.

***Resolution Issue #3. Communicate with these FWPMs to obtain annual documentation: a) of FWP activities, b) agency funding for FWP activities, c) FWP training and development plans, and d) the current status of women in these major departments and agencies.***

**Action:** The Task Force has agreed that we should commence planning to host a summit in early Spring 2009 and invite FWPMs to discuss and request information to address the issues listed above, build relationships and seek resolution to our concerns.

***Resolution Issue #4. Reissue the recent Survey on Women and the Federal Women's Program, and study and publish the results.***

**Action:** The Task Force has agreed that there would be no benefits gained from re-issuing this survey due to previous poor return rate from the first survey. Further, relative data is available on both the EEOC and OPM websites and there are more efficient ways to obtain the needed information; i.e. the FWPM Summit.

***Resolution Issue #5. Complete this Plan of Action and report back to the membership at the Annual Membership Meeting held during the 2009 National Training Program in Orlando, Florida next July.***

**Action:** In addition to providing this information at the Annual Membership Meeting the Task Force has discussed hosting a panel discussion of FWPMs at the NTP.

***Resolution Issue #6. Publish monthly progress reports to the membership beginning in September 2008, on the actions taken to complete this resolution on FEW's website [www.few.org](http://www.few.org) and bi-monthly in FEW's New & Views.***

**Action:** A progress report has been posted on the website and an article was submitted to be printed in the September 2008 issue of News & Views.