

PROPOSED AGREEMENT BETWEEN  
FEDERALLY EMPLOYED WOMEN (FEW)  
AND  
THE FEW FOUNDATION FOR EDUCATION AND TRAINING

Purpose: To provide a reciprocal agreement which will afford both parties the opportunity to work together for the advancement of women in government.

THE FEW FOUNDATION FOR EDUCATION AND TRAINING AGREES TO:

1. Promote FEW to the organizations with whom they are dealing in their daily activities.
2. Provide scholarships that directly benefit FEW members.
3. Work closely with FEW in raising funds for their organization. They will not contact the same sponsors that FEW is approaching for sponsorship money, but rather, will focus fundraising activities on academia centering attention on potential scholarships and fundraising campaigns, and grant applications.
4. When using FEW's acronym and/or FEW logo, will use the appropriate trademark identification as required.
5. At this time the FEW Foundation does not have liability insurance, however, once the foundation has sufficient resources, liability insurance will be purchase and name FEW as an additional insured
6. Notify and extend an invitation to the FEW National President and other FEW National or Regional Officers to attend events at which FEW will be promoted/highlighted.
7. Display/distribute FEW promotional materials including National Training Program and membership materials at all events at which FEW is discussed. Materials will be provided by FEW.
8. Provide a link from the FEW Foundation webpage to the FEW webpage.
9. Mention FEW in all promotional materials and press releases. Distribute all press releases through FEW distribution chains.
10. Offer academic scholarships to FEW members and FEW family members via scholarship application process.
11. Offer NTP and RTP scholarships to FEW members as financial resources grow.
12. Offer logistical, audio-visual, and trainer support of FEW Regional Training Programs to regions on a voluntary basis for a small percentage of the profits (not to exceed 10%). (This proposal under review by FEW President and EVP – supported by VP Training and VP Membership)

FEW AGREES TO:

1. Provide information about the FEW Foundation in published sponsorship prospectus information/other information regarding FEW sponsorship activities.
2. Refer appropriate sponsors (such as academia for scholarships) to the FEW Foundation and allow the Foundation to pursue the academic sponsorships because of their specific mission in this area.
3. Allow the use of the FEW acronym and/or FEW logo as long as the appropriate trademark is applied.
4. Provide a complimentary standard exhibit booth at FEW training conferences. Appropriate forms must be submitted as required to FEW.
5. Provide a complimentary ¼ page black and white ad in the FEW NTP training conference registration book and a ½ page ad in the program book. The ad will be provided as camera-ready copy and will be forwarded to FEW as required.
6. Provide the FEW Foundation with the opportunity to include material about the Foundation in the FEW conference kits distributed to FEW NTP conference attendees. This material will be limited to printed form or promotional items no larger than standard letter size. The material will be provided on a yearly basis to FEW NTP organizers by the designated time.
7. Provide a link from the FEW webpage to the FEW Foundation webpage and post announcements regarding Foundation activities/scholarships on FEW's website.
8. Acknowledge FEW Foundation sponsors on FEW's webpage, in News & Views, on the podium when other sponsors are being recognized and in other methods as identified in the FEW Sponsorship Prospectus dependent upon the level of sponsorship of the sponsoring activity. This is appropriate because the FEW Foundation's scholarships only and directly benefit FEW members/ The level of recognition must be agreed to in advance by FEW and the FEW Foundation on an annual basis prior to the national training program.
9. Provide an annual grant to print 1000 FEW Foundation tri-fold brochures for use by FEW's Regions and Chapters in promoting the Foundation's scholarships that directly benefit FEW's members and their families
10. Maintain an inventory of FEW Foundation brochures at the FEW storage unit so that Regions and Chapters will have access to them upon request in order for members to benefit from the scholarships that are available.

*RENEWAL OF AGREEMENT:*

This agreement will be renewed upon the appointment or election of a new President/Presiding Party for either party or no later than every two years.

*Sue Webster 9/11/09*

SUE WEBSTER (date)  
National President  
Federally Employed Women

*Dawn M Nester 9/11/09*

DAWN NESTER (date)  
National President  
The FEW Foundation for  
Education and Training