

FWP TASKFORCE COMMITTEE MEETING MINUTES

April 19, 2010

10:00 AM ET

In Attendance: Debra Hobbs, Sue Webster, Michelle Crockett, Rhonda Ward, Wanda Killingsworth

- CALL TO ORDER.....DEBRA HOBBS
- REVIEW OF MINUTES
- DISCUSSION OF FWP RESOLUTION.....DEBRA HOBBS
 1. **Determine the status of the Federal Women's Program in all major departments and agencies.**
 - a. The summit was not held. Money allocated
 - b. Debra Hobbs has the list of agencies and is pursuing a list for those agencies who are not included on the list she has.
 - c. *Suggestion:* The FWP Taskforce could have persons to contact the agencies on the list to gather information on each agency's FWP activities.
 - d. The status of FWP programs is that they are very weak.

Examples: Not able to hold meetings, some are volunteer ran, only allow Women's history month events, limited funding.
 - e. When the report is given to the FEW membership in July the disparity between agency's FWP programs need to be indicated. Some agencies are functioning well. However the majority are not functioning as they should.
 2. **Construct and maintain a current contact list of the Federal Women's Program Managers (FWPM) in major departments and agencies.**
 - a. **ACTION ITEM:** *In progress.* The lists will be posted on FEW's website and will be prepared for the report in July.-Debra Hobbs
 3. **Communicate with the FWPMs to obtain annual documentation:**
 - a. Michelle Crockett has the 2008 listing of EEOC directors. An updated list is needed. **ACTION ITEM:** Call the FWPM to obtain the annual documentation of their activities once the updated list is received. The agency activity report should include a list of:
 - i) FWP activities
 - ii) Agency funding for FWP activities
 - iii) FWP training and development plans
 - iv) the current status of women in these major departments and agencies;
 4. **Publish monthly progress reports to the membership on actions taken to complete this resolution on FEW's website and bimonthly in FEW's News and Views.**
 - a. **ACTION ITEM:** Debra Hobbs to write up the progress reports to be posted on the website and included in the FEW News and Views.
- DIVERSITY STRATEGIC PLAN WOLFPACK EFFORTS FOR OPM.....SUE WEBSTER
 - a. Sue Webster was a member of the Wolfpack team.
 - b. The papers prepared within this team have been given to OPM. The plan is being finalized to be given to John Berry. Once reviewed by John Berry then goes to the President of the USA for review. OPM will issue guidance under Special Emphasis (response from OPM is pending).
 - c. Final team meeting was April 15, 2010.

- d. **ACTION ITEM:** Follow up with Barbara Dougherty for bio and what she will discuss (Dexter).
- e. **ACTION ITEM:** Review the MOU's on FEWS website and provide Sue Webster with feedback.-FWP Taskforce
- f. Strategic Action Plan will be structured as follows: Action for CCOC and OPM and then the agencies.
- g. **ACTION ITEM:** Ask EEOC for the latest data from MD715

Notes:

1. Federal Women's Program Interagency Council (FWPIC) has changed their name to National Council of Federal Women's Program Managers (NCFWPM).
2. There is a concern with FEW co-sponsorship with FWP programs. The concern is that the agencies are not allowing FEW and FWP to partner, FEW's name cannot be put on programs and or fliers. Given that FEW collects dues it presents a conflict of interest (legal issues). Sue Webster explains that this is not a concern. There is language with affiliation groups all throughout the plan that was submitted to OPM.
3. Will need to report on the resolution issues in July.